



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 27, 2010

The Knightdale Town Council met at 9:00 a.m. at the Knightdale Public Safety Center, 967 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, and James Roberson.

ABSENT: Councilor Tim Poirier

Staff Members Present: Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk; Chris Hills, Planning Director; Jimmy Overton, Finance Director; Tim Guffey, Fire Chief; Shawn Brown, Public Safety Director; Fred Boone, Town Engineer, Tracy Pedigo, Public Works Director; Tina Cheek, Parks and Recreation Director.

Welcome

Mayor Killen welcomed participants at 9:05 a.m.

Five-Year Forecast – Employment

Assistant Town Manager Seth Lawless presented the employment forecast for the next five years which adds nine new positions. Mr. Lawless explained that not all departmental requests were included in the forecast as detailed in the agenda memo.

Mayor Pro Tem Chalk expressed concern over the Maintenance Worker proposed for 2012 being added to Parks and Recreation since the current Grounds Maintenance employees are included in Public Works and requested that all Grounds Maintenance employees remain in the same department.

Assistant Town Manager Lawless directed staff to submit a list of pros and cons for Grounds Maintenance employees remaining in Public Works and transferring to Parks and Recreation.

Discussion of requested positions not included in the forecast.

Five-Year Forecast – Financial

Assistant Manager Seth Lawless presented the forecast of revenues and expenditures over the next five years and reviewed the proposed debt schedule.

Mayor Pro Tem Chalk requested labels for the debt schedule to identify the two Community Park items.

Discussion of cost and funding for comprehensive plan update, median maintenance, Wilder property clean up, and leaf pick up.

Mayor Killen asked for an evaluation of contracting median maintenance and directed staff to provide future cost of KDX Transit.

Public Safety Director Shawn Brown reviewed the proposed organizational chart for Public Safety at Mayor Killen's request.

Finance Director Jimmy Overton reviewed fund balance as projected over the next five years.

Stormwater Discussion

Town Engineer Fred Boone gave a presentation on Stormwater Program Funding and Council agreed to support the program and requested a recommendation from staff for a level of funding that would provide services beginning in year one.

Discussion of Capital Projects

Proposed Knightdale Park

Parks and Recreation Director Tina Cheek presented the original park master plan and phases one and two as proposed.

Council discussed various activities the park would provide for seniors, youth, and children.

Councilor Roberson expressed concern over the lack of lit tennis courts in town.

Staff suggested lighting the tennis courts at Knightdale High School.

Mayor Pro Tem Chalk suggested labeling the fields "multipurpose/soccer".

Assistant Manager Lawless reported Councilor Poirier's request to add two additional multipurpose fields to the plan.

Mayor Killen noted that there is no other park in Wake County with the type of playground for kids being proposed.

Assistant Manager Lawless reviewed two alternate concepts to accommodate surrounding property owners including improvements to Massey Farm Road.

Council agreed concept two would be preferred.

Assistant Manager Lawless responded with staff's intent to schedule a meeting with WW Partners, concentrate on cost estimates for concept two, and plan for CLH Design to present the revised plan at a future council meeting.

Assistant Manager Lawless reviewed available funds included in the CIP for the park and noted the use of a PARTF grant and reserve cash would possibly mean funding the park project without a property tax increase.

Proposed Greenway

Parks and Recreation Director Tina Cheek presented the proposed greenway plan.

Mayor Killen commented this project would not only benefit Knightdale but would connect eastern Wake County and is currently second on the TIP funding list.

Proposed First Avenue Improvements

Town Engineer Fred Boone presented details on the scope of the project and estimated costs for phase one improvements totaling \$770,000. Mr. Boone noted phase two cost is estimated at approximately \$150,000.

Councilor Roberson exited at 12:37 p.m.

Mayor Pro Tem Chalk suggested including a crosswalk at Sycamore Street to connect to the proposed park.

Meeting recessed for lunch at 12:53 p.m.

Meeting resumed at 1:12 p.m.

Joint Session with Land Use Review Board

Brett Zick, Chairman of the Land Use Review Board, shared comments regarding implementation of the greenway project to make Knightdale a pedestrian friendly town and concerns about enforcement of the sign ordinance.

Discussion of increased sign ordinance enforcement.

Vice Chairman of the LURB, Doug Taylor, reported requests for an indoor sports facility.

LURB Member Stephen Morgan inquired about lighting along Knightdale Boulevard and asked for an update on intersection landscaping.

Town Engineer Fred Boone responded the landscaping contract has been awarded to Ideal Landscaping in the amount of \$117,000.

Town Manager Gary McConkey stated previous quotes for lighting along Knightdale Boulevard were not affordable.

LURB Member Mark Swan suggested adjusting timing on stoplights if possible especially at night.

Councilor Eddins exited at 1:45 p.m. and returned at 1:55 p.m.

Project Updates

Town Engineer Fred Boone gave an update on various town projects and answered questions from the Land Use Review Board.

Meeting adjourned at 2:00 p.m.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts